

# Applying for a Working With Children Check

The Working With Children Check (WWCC) is a requirement for anyone over 18 who volunteers face to face with children or youth. The check involves a National Police Check (criminal history record check) and a review of reportable workplace misconduct.

The outcome of a check is either a clearance to work with children or a bar against working with children. If cleared, the check will be valid for five years (though applicants are continuously monitored).

As a volunteer, there is no fee to apply for the check. You can apply online.

## What You Need

- Personal details, including date and place of birth
- Driver licences, NSW Photo Card number or other identity documentation

## How To Apply

- Log on to: <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>
- Select the 'Apply online' button.
- Select 'Apply for your check'.
- Select 'Continue and apply'.
- Complete the online form ensuring the name you enter matches your identity document exactly.
- Visit a service centre to present your identity document.

Once you have received the confirmation letter via email, please forward it to your ministry leader and Valdi Gravitis ([valdi@parramattabaptist.com](mailto:valdi@parramattabaptist.com)) along with your date of birth.